

AMENDED ORDER RE EMERGENCY TEMPORARY MEASURES

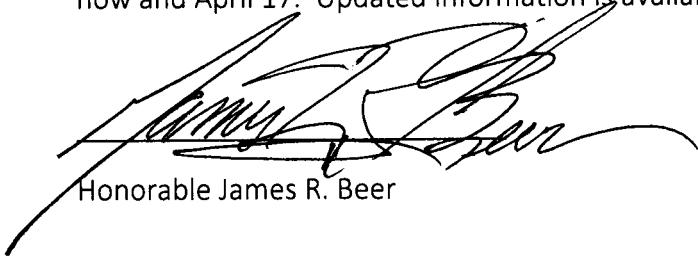
The Green County Circuit Court is issuing the attached guidelines to provide procedures and directions for proceedings in the court during the next several weeks. The attached guidelines are emergency and temporary measures only. Effective from March 20 through April 17, 2020 or upon further order of the court the Green County Justice Center remains open and any changes in status will be noticed on the Green County Clerk of Court's website and Wisconsin Court System website, www.wicourts.gov.

The World Health Organization declared a global pandemic of Covid-19 due to widespread infection worldwide. We're monitoring this situation and are committed to open access to our courts and service to the public and to protect the health and safety of the litigants, attorneys, court staff and security personnel, jurors, other participants in court proceedings and all other persons in the court facilities.

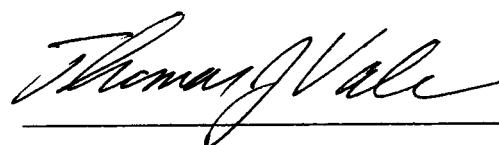
These guidelines are in place to ensure the continuous performance of the court's essential functions and operations and yet seek to mitigate the risks that our court personnel, attorneys, litigants and jurors will be exposed to. The guidelines incorporate use of video conferencing and teleconferencing when appropriate to minimize contact, follow current guidance on social distances practices and temporarily suspend some court activities that are not of the highest priority. The court will endeavor to give priority to matters necessary to protect the health, safety and liberty of individuals including the following matters:

1. Where an immediate liberty or safety concern is present requiring the attention of the court as soon as the court is available.
2. Criminal court search warrants, arrest warrants, in-custody initial appearances and bond reviews.
3. Temporary restraining orders and injunctions.
4. Juvenile delinquency detention hearings.
5. Mental health commitment hearings.

All proceedings requiring in-person appearances are temporarily suspended at least until April 17, 2020. Parties will receive notice of new court dates for matters currently scheduled between now and April 17. Updated information is available on the Clerk of Court's website.



Honorable James R. Beer



Honorable Thomas J. Vale

**TEMPORARY and EMERGENCY GUIDELINES FOR PROCEEDINGS FOR
CRIMINAL CASES**

This Corona Virus health situation constitutes good cause for all proceedings involving out-of-custody defendants to be rescheduled until after April 17, 2020 or held by telephone or video conference. Parties will be notified of dates for rescheduled hearings.

Each judge has discretion to deviate from these guidelines as deemed appropriate, and any party may request a telephone hearing to determine the mode and schedule of any proceeding. These guidelines apply to all criminal proceedings including initial appearances, preliminary hearings, return hearings, status conferences, arraignments, final pretrial conferences, bail/bond hearings, motion or other hearings, plea hearings, trials, sentencing hearings and restitution hearings.

Proceedings involving in-custody defendants who are not being held on any basis other than an open Green County case will proceed as timely scheduled. The court may modify bond for any defendant being held on a \$1,000 or lower cash bond. Such determination will be made on a case-by-case basis.

The following principles will apply to proceedings involving other defendants:

- * Proceedings in cases not deemed high priority may be rescheduled by the court on its own initiative.
- * In person initial appearances scheduled after March 20, 2020 will be rescheduled.
- * Rescheduled proceedings will be delayed until after May 15, 2020.
- * Stipulated requests for any continuances will be granted liberally. Approval will be liberally granted for attorneys to appear on behalf of defendants in all case types provided the attorney represents that he or she has had recent contact with the defendant and the defendant waives his or her appearance.

Defendants represented by attorneys are excused from attending pretrial conferences. Unrepresented defendants will have their pretrial conference dates rescheduled.

If a plea is entered in a criminal case while these guidelines are in force the jury trial in this matter will be scheduled at least 60 days out.

If not rescheduled or advised of an alternative appearance mode, parties are required to appear for their proceedings as scheduled.

An emergency rule setting forth criteria for release of defendants on bond by law enforcement agencies will be provided to all law enforcement agencies.

TEMPORARY and EMERGENCY GUIDELINES for PROCEEDINGS
for CIVIL, SMALL CLAIMS and FAMILY CASES

1. All contested matters requiring in-person appearances including jury trials, civil court trials, small claims, contested custody and placement hearings and any hearings where evidence will be taken by other than telephonic means including all de novo hearings are suspended. The court will schedule these proceedings as the court's calendar permits including the possibility that individual matters may be scheduled with the consent of all parties prior to the expiration of the court's order requiring emergency measures. Contact the court for direction if parties wish to have evidentiary hearings by phone.
2. Any hearing that can be done by phone will proceed as scheduled including but not limited to scheduling conferences, status conferences and motion hearings
3. Stipulated divorces may be done telephonically only if current financial disclosure statements and marital settlement agreement are filed at least 24 hours in advance of the hearing date and time.
4. Matters that require timely hearings such as eviction and injunction proceedings will be scheduled by the court. Initial appearances will be by phone.
5. All civil commitments are stayed.
6. Small claims matters scheduled before April 17 will be rescheduled. These are guidelines only. If any party or attorney has questions regarding scheduling with the court they should contact the clerk's office for guidance.

TEMPORARY and EMERGENCY GUIDELINES for OTHER PROCEEDINGS

1. Appearances in juvenile court proceedings will be by phone unless otherwise prohibited by statute.
2. Injunction hearings will be held on an individual basis. Contact the Clerk of Courts for filing and scheduling information.
3. Small claims non-eviction. Initial appearances will be rescheduled for return dates scheduled before April 17. All new summonses issued during this time will require written answers.
4. Small Claims eviction. Eviction actions filed during this emergency period will be scheduled for a return date to be handled by telephone and scheduled as necessary.
5. The Family Court Commissioner will be handling hearings by phone only. Lawyers and litigants should consult the Family Court website (www.greencountyfcc.org) for further information. Communications with the Family Court Commissioner should be via e-mail at staff@greencountyfcc.org

TEMPORARY and EMERGENCY GUIDELINES for PROCEEDINGS

ASSIGNED for JUVENILE COURT PROCEEDINGS

1. Initial custody and plea hearings should be by video or telephone if a youth is detained in a facility. All other appearances will be phone unless in person appearances are required by statute. Attorneys and social workers should contact the court for permission to confirm appearances by phone.
2. Custody reviews will be done case by case and scheduled at the judge's discretion.
3. Revisions of disposition orders may be by telephone appearance unless the youth is in detention or at a shelter home.
4. Requests for extensions of disposition orders will be granted for up to 30 days without a hearing and rescheduled during the 30-day extension period.
- 5 Hearings for changes in placement may be set over unless the court directs otherwise. Telephone appearances may be granted.
6. Hearings for sanctions may be set over unless the judge directs otherwise. Telephone appearances may be granted.
7. Permanency hearings will be done by telephone appearances or as directed by the court.
8. Jury trials in termination of parental right cases will be at the discretion of the court. The court will find good cause if it decides to set the matter over.

PUBLIC NOTICE RE PAPER FILINGS and PAYMENTS

In response to public health concerns associated with the Covid-19 outbreak and pursuant to Green County Circuit Court order regarding emergency temporary measures the Green County Justice Center remains open to the public subject to limitations aimed at maintaining public health. Filing will continue to be processed in all cases via the Wisconsin Courts e-filing system or by mail or fax. While the clerk's office remains open and staffed, our service counter will be unavailable for in-person service. Paper documents will not be accepted in person, instead visitors may file documents by using the drop box located at the Clerk of Circuit Court's office in the Green County Justice Center.

Payments can be processed using Wisconsin Court's e-payment system available at www.wicourts.gov. Payments by check or money order will be accepted by regular mail or in the clerk's drop box. CASH payments must NOT be submitted during this period of extraordinary circumstances. If you are paying a ticket via the drop box we will need your case number or ticket number along with the name of the jurisdiction that issued the ticket included with your payment. Be sure and include your telephone number with all drop box submissions so we may contact you if we have questions about your documents.

Requests for copies of records can be submitted in writing at our drop box or submitted by mail. The clerk's staff will continue to be available by telephone. If you have questions contact the clerk's office at (608)328-9433.

The Wisconsin Circuit Court website is www.wicourts.gov.

Wisconsin Circuit Court e-filing: www.wicourts.gov/e-courts/e-filecircuit.