

1. Complete one form for each record series that is being offered to the Historical Society.
2. Retain one copy and send a copy to the State Archivist, State Historical Society of Wisconsin, 816 State St., Madison, WI 53706-1482

3. The State Historical Society will return a copy of the form indicating whether it accepts or declines the records.
4. If the Historical Society indicates interest in the records, a copy should be kept with the records and used as a transmittal sheet.

Notification to the State Historical Society (Disposition of Obsolete Records)		Archives Accession Number
County	Date Notification Submitted	Office which created the records: <input type="checkbox"/> Clerk of Court <input type="checkbox"/> Register in Probate <input type="checkbox"/> Juvenile Clerk
Address		
Authorized Signature		Telephone Number
Name of Person to Contact for Additional Information	Telephone Number	E-mail Address

- If record is one of items 1-60 described in SCR Chapter 72.01, indicate item number in box No. 2 below.
- If record is not included in items 1-60, please describe in box No. 9 below.

1. Record Series Title		2. SCR Item number (1-60)
3. Dates Included	4. Case Numbers / I.D.	5. Quantity (numbers of boxes, volumes, etc.)
6a. Format of records being offered: <input type="checkbox"/> 1. paper <input type="checkbox"/> 3. microfiche <input type="checkbox"/> 5. other (specify) _____ <input type="checkbox"/> 2. microfilm <input type="checkbox"/> 4. electronic		
6b. Is this series also available on microfilm or other microform? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, what portion is on microform (provide dates, case number, volumes, etc.)		
7. Filing Arrangement: <input type="checkbox"/> 1. alphabetic <input type="checkbox"/> 3. numeric <input type="checkbox"/> 5. other (specify) _____ <input type="checkbox"/> 2. chronologic <input type="checkbox"/> 4. disarranged		
8. Are these records indexed? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, a. Will the index continue to be available in your office? <input type="checkbox"/> yes <input type="checkbox"/> no b. Are you offering the index to the State Hist. Society? <input type="checkbox"/> yes <input type="checkbox"/> no		
9. Describe record if not included in items 1-60, SCR Chapter 72.01:		

The State Historical Society <input type="checkbox"/> accepts <input type="checkbox"/> declines offer of these records. Comments:	Signature of State Archivist
	Date

Date Record Transferred to State Historical Society	Signature of Authorized Custodian
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