

## FORM SUMMARY

---

<b>Name of Form:</b>	<b>Victim Notice of Rights</b>
<b>Form Number</b>	<b>CR-241</b>
<b>Statutory Reference:</b>	§§302.113(7m), 302.113(9g), 302.114(6)(e), 973.195(1r)(d), 974.07(4)(a), Wisconsin Statutes
<b>Benchbook Reference:</b>	CR 38
<b>Purpose of Form:</b>	To advise certain victims of their rights and procedures for exercise of their rights, should a defendant file a post-conviction motion.
<b>Who Completes It:</b>	Clerk of Circuit Court
<b>Distribution of Form:</b>	Victim.
<b>Accompanying Forms:</b>	Form CR-240, Victim Notification Card, if not previously provided.
<b>New Form/Modification:</b>	Modified; last update 09/24
<b>Modifications:</b>	Added language indicating that a victim has the right to use visual aids when making a statement to the court during any hearings held regarding a post-conviction motion or petition.
<b>Comments:</b>	This form functions as a cover letter to form CR-240 and informs eligible victims of their rights and the procedures to be followed to preserve those rights. If a victim notification is required, the applicable Model Criminal Procedure should be followed. The Clerk of Court must attempt to notify the victims who have requested notice of the filing of the petition, the time and place of any hearings on the petition, and of the victim's rights to be present and make a statement or to submit a written statement to the court.
<b>About this Form:</b>	This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference.

**If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be altered.**