

## FORM SUMMARY

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**Name of Form:** Motion to Reopen Small Claims Judgment

**Form Number:** SC-515A

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**Statutory Reference:** §§799.11(1) and 799.29, Wisconsin Statutes

**Benchbook Reference:** CV 42

**Purpose of Form:** Used by plaintiffs or defendants who failed to appear at a small claims court proceeding even though they had notice of the hearing. The form allows such parties to petition for a hearing to reopen the default judgment.

**Who Completes It:** The person who wants to reopen the case.

**Distribution:** Court; copies to other parties.

**Accompanying Forms:** None

**New Form/Modification:** Modified; last update 11/17.

**Modifications:** Pursuant to 2019 WI Act 30, updated to add party/attorney address, email address and telephone number.

**Comments:** This form should be used where notice of hearing is NOT an issue (see SC-511 when notice IS an issue). For example, where the plaintiff or defendant was ill or forgot about the hearing this form could be used. The notice of motion must be made within 20 days of judgment in ordinance cases and twelve months in small claims cases, unless improper venue is alleged, then notice must be made within one year of judgment.

**About this Form:** This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference.

**If you have additional information that does not change the meaning of this form, attach it on a separate page. This form itself shall not be altered.**