## FORM SUMMARY

Name of Form: Summons

Form Number: JD-1720

**Statutory Reference:** §§48.23, 48.27, 48.977, 938.23, and 938.27, Wisconsin Statutes

**Benchbook Reference:** JV 2, 3, & 13

**Purpose of Form:** Formal notice to an individual to appear in court and respond to a citation

or petition.

Who Completes It: Court official or Petitioner/Petitioner's Attorney.

Who Signs It: BY THE COURT: Circuit Court Judge or Circuit Court Commissioner,

Petitioner/Petitioner's Attorney.

**Distribution of Form:** Court and any person summoned by the court.

**Accompanying Forms:** Citation or petition

**New Form/Modification:** Modified; last update 02/18.

Modifications: Updated statutory cites in footer to §§48.23, 48.27, 48.977, 938.23, and

938.27, Wisconsin Statutes. (Updated distribution list on Form Summary

Only 09/08/2022)

**Comments:** Available in Spanish.

This form is intended to be used in both ch. 48 and ch. 938 matters.

RMC recommends that the petition be attached to the summons even though §48.27(2)(a) and 938.27(3)(a), Wisconsin Statutes, provide that "The first notice to any interested party shall be written and may have a copy of the petition attached to it." For that reason, the summons has been drafted with the assumption that the petition will always be attached.

**About this Form:** This form is the product of the Wisconsin Records Management

Committee, a committee of the Director of State Court's Office and a

mandate of the Wisconsin Judicial Conference.

If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be

altered.

Approval Date: 05/02/2019 (Form Summary Change Only 09/08/2022)

Release Date: 07/12/2019