
Issuing Official

Title (Print or Type Name)

Date

(COURT SEAL)

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

Case Caption: _____

Subpoena
Case No. _____

The State of Wisconsin to (Witness Name and Address):
▶

Service Information		
Date Served	Time Served	Fee Charged \$
Manner of Service <input type="checkbox"/> Personal <input type="checkbox"/> Substitute: _____		Witness Fee Enclosed \$
Serving Agency		
Served By (Signature)		

You are required to appear and give evidence:

APPEARANCE INFORMATION		
Date	Time	Location (Include Room Number)
Presiding Official		
On Behalf Of	Type of Proceeding	

You are further required to bring with you the following:

This is a third-party subpoena. Unless all parties agree otherwise, do not provide any requested items before the date and time of the above proceeding.

Failure to appear may result in punishment for contempt, which may include monetary penalties, imprisonment and other sanctions.

If you require reasonable accommodations due to a disability to participate in the court process, please call _____ prior to the scheduled court date. Please note that the court does not provide transportation.

If you have any questions about this subpoena, please contact:

Name (Type or Print)	Title	Telephone Number
Address		