

## FORM SUMMARY

---

**Name of Form:** Publication Affidavit of Mailing

**Form Number:** FA-4123V

---

**Statutory Reference:** §801.10, Wisconsin Statutes

**Benchbook Reference:** FA 2

**Purpose of Form:** To provide an affidavit to be signed by the person who is publishing a Summons that an authenticated copy of the Summons and Petition has also been mailed to the last known address of the Respondent.

**Who Completes It:** The party who has served the other party by publication.

**Distribution of Form:** Court.

**Accompanying Forms:** Generally none.

**New Form/Modification:** Modified; last update 11/19.

**Modification:** Added remote notary statement pursuant to 2019 WI Act 125.

**Comments:** In order to complete service by publication, the statutes require that an authenticated copy of the Summons and Petition must be sent to the Respondent as well. An affidavit of such service is needed to be filed with the Clerk of Court.

**About this Form:** This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office.

**As a *pro se* form, its use is NOT mandatory but it is required to be accepted and distributed by the circuit courts of the State of Wisconsin.**