

CS-225 Daily Interpreter Invoice

revised 07-17-2018

Invoice Number:		Service Date:		County:		Language:	
WI Interpreter ID#:		Interpreter Name:			City Travelling From:		
WI State Certification:		Agency Name:		SSN/Tax ID Number:			
Mailing Address:							

Interpreters may interpret for multiple cases in various court locations within the county on the same day. The appointing court official must initial EACH entry to approve payment. Interpreters must submit completed form CS-225 to the county Clerk of Circuit Courts for payment. Only interpreter services provided for court-related activity should be recorded on CS-225 - do not use this form to bill for interpreter services provided to the DA or SPD. **ONLY ONE DAY SHOULD BE RECORDED ON EACH FORM AND ONE CASE ON EACH LINE. USE MORE THAN ONE FORM PER DAY AS NEEDED.**

Branch	Judge/Commissioner	Case Number	LEP Individual	Start Time	Stop Time	Minutes	Court Approval

[1] [2] [3] [4]

Notes:	[A] Interpreting Time (Minutes):		x Rate/Hour:		\$
	[B] Travel Time Charge (Hours):		x Rate/Hour:		\$
	[C] Mileage:		Rate:	x \$0.51:	\$
		[D] Other Charges (Explain in Notes):			\$
	[E] Total Billed for Day:				\$

I certify the above is a true and correct accounting of my billable hours for providing interpreter services to the county's circuit court for the day.				County Signature and Date of Approval	
Interpreter Signature:		Date:			